

### **MEMORANDUM**

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner

Larry Boucher, Assistant Commissioner

DATE: June 3, 2004

RE: 2004 Title IX Forms Submission

School Rose Hill Christian High School Reviewed by Phyllis	atlett

The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	<b>V</b>	T-36 (Budget Expenses)
<b>✓</b>	T-1 (Summary Program Chart 1)		T-41 (Checklist – Overall Interscholastic Program)
<b>V</b>	T-2 (Summary Program Chart 2)	<b>V</b>	T-60 (Corrective Action Plan)
<b>√</b>	T-3 (Summary Program Chart 3)	<b>V</b>	T-63 (Interscholastic Survey Results))
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)	-	

II.	Status	
A.		2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B,	<b>V</b>	Errors have been noted with respect to the following forms:  Form T-41  A corrected copy of this form has been returned to you for placement in your permanent Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives:
D.	· ·	Other Recommendation and Comments:  It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee.  Expenditures submitted by school personnel indicate that approximately \$244 more is spent on the boys' program. This is an inequity that has not been addressed by school personnel on the Corrective Action Plan.  The Corrective Action Plan was received blank with NONE. School personnel received a letter regarding "prime time" scheduling, and this was not addressed on the Corrective Action Plan.  School personnel did not provide any information regarding the softball facility and its progress or status of the scoreboard and/or press box.

# 2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA Form T4! Rev. 8/03

# Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	(Respond based	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM	
OPPORTUNITIES	en e	er ander de la companie. La companie de la c		
Accommodation of Interest and Abilities			Х	
BENEFITS			State of the state	
Equipment and Supplies			X	
Scheduling of Games and Practice Time			X	
Travel and Per Diem Allowances			X	
Coaching	-		Х	
Locker Rooms, Practice			X	
and Competitive Facilities				
Medical and Training Facilities and Services			Х	
Publicity			Х	
Support Services		EXPENDITURES  X BUYL	X	
Athletic Scholarships			X	
Tutoring			X	
Housing and Dining Facilities and Services			X	
Recruitment of Student Athletes			X	



# 2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2004 along with other required forms)

AP	R	4	9	2004

necessary) Name	Address	Phone	Title	
Pam Euton David Thompson	Ashland, KY Ashland, KY	324-6105 329-8511	AD	
Steve Stephens	Flatwoods, KY			ent inistrator
Eon Frailie	Ashland, KY	324-8934		ster Club
November 10, 2003 January 19, 2004 April 2, 2004		for the first		
November 10, 2003 January 19, 2004 April 2, 2004	,	tle IX coordinator for t	the school:	
November 10, 2003 January 19, 2004 April 2, 2004  Designated the folkor Pam Euton Name	owing person(s) as the Ti	tle IX coordinator for t Ashland, Addre	the school:  KY ss	324–6105 Phone

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

# 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 1

KHSAA Form T1 Rev. 8/03

**Participation Opportunities Test One** 

	·	(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	44	54	79	52
Row 2	BOYS	38	.46	72	48
Row 3	Totals	82	100%	152	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 41

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads**). Calculate the same way for boys and girls. \* In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
   Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.)
   Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is <u>not</u> a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:_	Jenn	Faster	Date:	4-15-04	
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## 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 2

KHSAA Form T2 Rev. 8/03

**Participation Opportunities Test Two** 

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	7	70	2	32	
	Row 2	j.v.:	1	g	0	O	Superior State
	Row 3	frosk	0	0	0	0	
	Row 4	total:	8	79	2	32	40.5
BOYS	Row 5	varsity:	8	65	0	0	
	Row 6	j.v.:	1	8	0	9	in in the Constant The Constant of Const
	Rew 7	frosh:	0	0	0	0	
	Row 8	total:	9	73	0	0	.0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. <u>CAUTION</u>: 25% is <u>not</u> a formal compliance standard.

Principal's Signature:_	Sem	y foster	Date: 4-15-04
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KHSAA Form T3 Rev. 8/03

# 2003-2004 ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

## **Participation Opportunities Test Three**

# FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS	BOYS
	(Yes / No)	(Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No	No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No	No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	No	No
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	No .	No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No	No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?		

Principal's Signature:	Servi toste	Date: 4-15-04
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# 2003-2004 ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

### **Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	70	89
Row 2	j.v.:	1	9	11
Row 3	frosh:	. 0	0	0
Row 4	total:		79	21000,000
Boys			11.	
Row 5	varsity:	. 8	65	89
Row 6	j.v.:	1	8	11
Row 7	frosh:	0	0	0
Row 8	total:		73	

- Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level. For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature:	Sern	Faster	Date: 4-15-04
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# BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T35 REV. 8/03

	supplies	supplies					( to in	( to include	improveme	improvements	sport-specific)	sport-specific)
							supplemental an extended employment)	extended aployment)				
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G basketball	6,850	7,971	1,200	) 1,09d	250	485	4,400	4,400	0	0	0	0
B basketball	8,100	(15,675)	4,000	6,306	500	770	5,900	5,900	0	0	0	0
G softball	1,500	2,705	200	200	100	100	1,200	1,200	0	0	0	0
B baseball	1,500	2,602	200	200	100	100	1,200	1,500	0	0	0	0
G cross country	200	147	150	156	30	30	100	100	0	0	0	0
B cross country	200	147	150	156	30	30	100	100	0	0	0	0
G golf												
B golf	420	420	800	780	80	80	500	500	0	0	0	0
G soccer	400	624	300	242	170	120	800	800	0	0	0	0
B soccer	400	624	300	225	1,20	120	800	800	0	0	0	0
G swimming	50	67	. 0	0	30	30	100	100	0	0	0	0
Bswimming	50	50	0	0	30	30	100	100	0	0	0	0

<sup>1.</sup> Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total

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	% for girls_
	36.3

Principal's Signature: And Jesture
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# <u>2003-2004</u> BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2 TO INCLUDE BOOSTER CLUB FUNDING

KHSAA Form T36 REV. 8/03

Teams	equipment : supplies	equipment and supplies	tra	travel	awards	ırds	coaches' salaries (to include supplemental and extended employment)	salaries clude ental and nded ment)	facil improv	facilities improvements	publica sport-s	publications (if sport-specific)
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G track	100	215	190	228	50	50	200	200	0	0	0	0
B track	100	215	190	227	50	50	200	200	0	0	0	0
G tennis	350	280	70	35	50	50	200	200	0	0	0	0
B tennis	350	110	70	35	30	30	200	200	0	0	0	0
G volleyball												
B wrestling												
G (list sport)												
B (football)												
G (list sport)												
B (list sport)												

<sup>1.</sup> Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

2. "Booster Club Funding/Contributions must be included in the expenditures total

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Principal's Signature:	ndicate percentage of total	sooster Crao Emigrafy Com-
Jenny 2	4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 60,101	5. Booster Cito Funding/Contributions must be included in the expenditures total.
feeting	ler: Total Expenditures \$_	in the expenditures total.
Dat	60,101	
Date:	<b>,</b> 0	
4-15-04	% for boys <u>637</u>	
i	2 % for girls 36.	
***	363	

# SCHOOL NAME

Rose Hill Christian School

# 2003-2004 TITLE IX

KHSAA Form T60 Rev. 8/03

CORRECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

<ul> <li>For all areas currently idea</li> </ul>				NONE	ITEM FOR CORRECTION
For all areas currently identified as items for correction, an intended corrective action explanation is needed.  THIS FORM SHALL BE TYPED.					SUGGESTED CHANGE
rrective action explanation is needed.					TIME TABLE FOR CORRECTIVE ACTION

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Principal's Signature:

### 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY

Summary of Student Responses

School Name	Rose Hill Christian School
School Enrollment	75
Date	March 31, 2004
Completed By	March 31, 2004

### **Instructions:**

- 1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
- 2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
- 3. Please sign and date the Summary Form (T-63) and mail the <u>Summary Form only</u> to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

Forms should be maintained in your files in the event they are requested sul
Number of Surveys  55 Total Returned (A minimum of 80% return is expected)  9-12 Grades Surveyed
How Was The Survey Administered? How Was The Survey Administered
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)
Fall Sports (List Total Number of Participation Responses)
Cross Country (Girls)
8 Cross Country (Boys)
Field Hockey (Girls)
13 Football (Boys)
5 Golf (Girls)
4 Golf (Boys)
17 Soccer (Girls)
12 Soccer (Boys)
12 Volleyball (Girls)
Volleyball (Boys)
Winter Sport (List Total Number of Participation Responses)
7 Basketball (Girls)
Basketball (Boys)
5 Indoor Track (Boys)
Y Swimming & Diving (Girls)

Swimming & Diving (Boys)

Wrestling (Boys)

Spring Sport (List Total Number of Participation  5 Baseball (Boys)  8 Fast Pitch Softball (Girls)  2 Slow Pitch Softball (Girls)  10 Tennis (Girls)  5 Tennis (Boys)  8 Track (Girls)  7 Track (Boys)	Responses)
Other Sports (From Student Survey T-61 Question	on 10)
Name of Sport    Fall Season   10     Dance Team   3     Gymnastics   3     Paintball   5     Pina Pora   1     Powder Puff FB   2     La Crosse   3     Chess Club   4     Polo   4     Number of Students who participate in Intramural (From Student Survey T-61 Question 5)	Number of Students Interested In Participating  Sports.
Sport N/A	Number
List Intramural Sports students are interested in ac (From Student Survey T-61 Question 6)  Sport Scott Rugby 2 Archery 1 Croquett Chess	dding:  Number

Participation in Non-School Sports Activities (From Student Survey T-61 Question 7)

Sport	<u>Number</u>
AAU BB	3
Indoor Socrer	1
Volleyball	2
ASA Softball	2
Water Skiina	
Running	
Swimming	1
9	,

Reasons for not participating in interscholastic athletics. (From Survey Question 8)

Respons	e Number
3 3 5	prefer other activities such as band, chorus, etc.  I don't have time The practice schedules and game times are inconvenient The sport I like isn't offered It's too expensive I prefer to participate in club or intramural sports Working Other
Student Suggestions to e Keep tryir b/c it tal a life out	
Principal's Signature	4-15-04 Date